



## **JOB DESCRIPTION**

### **Therapy Aide**

Department: Nursing  
Supervisor: Director of Nursing  
Shift: Day  
Status: Non-exempt

### **Qualifications**

**EDUCATION:** High school graduate with nurse aide certificate

**CONTINUING  
EDUCATION  
REQUIREMENT:** 12 hours per year through online learning or in-services

**WORK  
EXPERIENCE:** Previous experience as a therapy aide or certified nurse beneficial, but will train.

### **GENERAL JOB SUMMARY**

Assist residents with various physical therapy modalities as directed by Physical Therapist, Occupational Therapist and/or Speech Therapist (PT, OT and/or ST). Help gain an improved quality of life by increasing their level of strength and mobility per the resident's care plan.

### **DUTIES AND RESPONSIBILITIES**

1. Comply with facility's personnel, safety and corporate policies and procedures.
2. Comply with Nursing Department's policies and procedures.
3. Report witnessed allegations of resident abuse and/or neglect.
4. Treat residents, family members, visitors and team members with dignity and respect.

5. Maintain the confidentiality of all resident and family information.
6. Maintain electronic and/or written records on all residents without omitting or falsify information.
7. Ability to use and/or learn how to use in a proficient manner approved electronic devices that are used for documentation and/or recording keeping.
8. Will have active participation in QAPI including but not limited to meetings, implementation and continued development.
9. Report to work on time and as scheduled.
10. Record all entries on flow sheets, notes, charts in an informative and descriptive manner.
11. Report all changes in resident's condition to Charge Nurse as soon as possible.
12. Completes daily, weekly and monthly documentation in accordance with restorative program guidelines with oversight of PT, OT and/or ST.
13. Work with PT, OT and/or ST to establish restorative nursing goals and interventions for resident's care plan.
14. Follow established safety precautions in the performance of all duties.
15. Assist residents in restorative dining program on a daily basis.
16. Take and record vitals as needed.
17. Ensure your notes reflect that the care plan is being followed.
18. Maintain a current list of restorative programs.
19. Monitor equipment and supplies utilized for the programs to ensure availability and that equipment and supplies are in good and working order.
20. Ambulate residents as directed by PT, OT and/or ST.
21. Assist residents with ROM as directed by PT, OT and/or ST.
22. Record all procedures in resident's chart.
23. Assist residents with any other procedures as directed by PT, OT and/or ST.

## **PHYSICAL ACTIVITY REQUIREMENTS**

(See attached Job Analysis)

I understand that this Job Description is not intended to be an all-inclusive list of every task I may perform, but a description of the minimal qualifications, essential functions, physical demands and abilities this job requires, with or without accommodation.

2-2018